

**NOTE TAKING GUIDE**  
**ASSISTANT SUPERINTENDENTS/DIRECTORS OF CURRICULUM**

**January 29, 2010**

<b>KEY IDEAS</b>	<b>NOTES</b>
<b>1. Assessment &amp; Accountability</b>	
<b>2. Categorical and Special Projects</b>	
<b>3. Career Tech Ed</b>	
<b>4. District and School Improvement</b>	

<b>5. Curriculum and Instruction</b>	
<b>6. Dialogue</b>	
<b>7. Professional Opportunities</b>	