SANTA CLARA COUNTY OFFICE OF EDUCATION

Charles Weis, Ph.D.
County Superintendent of Schools

The Categorical Program Monitoring (CPM) cycles for the Santa Clara County Districts are scheduled in 2008-09 and 2009-2010. In an effort to provide support for highly effective programs and to prepare for the English Learners and Migrant program reviews, SCCOE offers a workshop series entitled:

How to Manage and Monitor Outstanding English Learner and Migrant Programs

Description:
This series of workshops is designed to support first and second year administrators who are new in managing English learner, migrant and categorical programs. The emphasis is on designing, implementing and monitoring effective programs. Attention will be given to helping administrators prepare for the Categorical Program (CPM) monitoring review for the English learner and Migrant components. Key topics of the CPM review will be addressed and tools will be provided to participants.

Target Audience:
- District-level English Learner and Migrant program administrators
- Categorical directors

Participants will learn from the following sessions:

Session 1.	Use Six Keys to Manage Outstanding Programs	September 19, 2008
Session 2.	Apply State and Federal Legal Requirements	October 3, 2008
Session 3.	Monitor Categorical Programs	October 24, 2008
Session 4.	Create a Collaborative Culture	November 14, 2008

* Districts that have a team of three participants are given the priority for one-on-one consultation with the presenters.

Presenters: **Dr. Norm Gold**, Norm Gold Associates
Sacramento
Karen Kendall, Director, English Learner Services
Newport-Mesa USD

Dates: Fridays: September 19, 2008 • October 3, 2008 • October 24, 2008 • November 14, 2008

Time: 08:00 Registration and Breakfast
08:30 a.m. - 12:00 noon

Consultation: 12:45 p.m. - 03:00 p.m. (please contact Yee Wan, Ed.D. at yee_wan@sccoe.org)

Location: Santa Clara County Office of Education
1290 Ridder Park Dr, San Jose, CA 95131

Registration: http://admin.k12oms.org/index.php?p=2&v=4&id=16267

Fee: $395.00 (includes breakfast and materials)
* No refund if withdrawal is made after September 12, 2008

Registration Deadline: Friday, September 5, 2008

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